



Preschool Daily Routine

8:00-8:30 a.m. **Greeting Time:** Each child will sign-in by writing his/her name. Children will put away backpacks and lunches in their assigned cubbies. At this time, the teacher will have the opportunity to communicate any important information to the parents. Parents can also leave information for the teacher on the clipboard at the sign-in counter.

8:30-9:00 a.m. **Reading Time:** The school day will begin with the whole group together, reading books and singing songs. The books chosen for the morning are read all week. This allows children to learn concepts about books, to retell the stories, and to read along with the teacher.

9:00-9:15 a.m. **Calendar Time:** Calendar time introduces students to many important math skills. Children will participate in songs and activities related to the days of the week, the months of the year, the date, and the weather. They will also share jobs in the classroom, which will be explained during this time. Examples of these jobs are: calendar helper, line leader, snack helpers, and door holder.

9:15-10:15 a.m. **Planning/Work Time/Recall:** Play is an important part of a child's education, because it is a time to be creative. Children base their play on the world around them, building their knowledge about themselves and their world. For this reason, a large amount of time is set aside for children to work in various areas of the classroom (house area, block area, math center, writing center, puzzle area, etc.)

Before children work, they plan what they will do during work time. Planning allows children to set a purpose for their time and work. After work time, the children will work together to clean the room, sorting materials into their correct places. After cleaning, the children will gather to recall what they did at work time. This allows the students to talk about their actions and compare their plans to their actual work.

10:15-10:30 a.m. **Snack:** Snack time will begin with a prayer. Children and teachers will share nutritious food and participate in conversations together in a relaxed, family-like setting.

10:30-10:45 a.m. **Movement/Music:** At this time, the children will separate into groups based on age and ability level. One group will participate in movement activities (indoors and outdoors), using their bodies to exercise and to improve their skills in a variety of activities. The other group will sing songs, play musical instruments, and dance to music. They will also learn basic concepts about music, such as singing high/low, fast/slow, loud/soft, and rhythm.



10:45-11:00 a.m. **Music/Movement:** The groups will switch places for music and movement time.

11:00-11:20 a.m. **Bible Story:** Bible stories will include lessons from the Bible which tell of God's plan of salvation in Jesus for little children. The stories will be told and retold using various props, such as pictures, flannel figures, and drawings. The children will be encouraged to retell the Bible stories. This will aid in having the children "go and tell" the truths of God's Word to their families and others.

11:20-11:40 a.m. **Small Group:** Small group time is a chance for the children and teacher to experiment with materials planned and introduced by the teacher. The children will have an opportunity to make choices about how to use the materials and describe *in their own words* what they are doing. This is a time to focus on the many areas in which children are growing. These areas include:

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| Math | Science |
| Alphabet recognition | Writing |
| Drawing | Cutting |

11:40-11:55 a.m. **Closing Time:** Both groups will gather together for closing time. The morning will end with books, songs, and a prayer.

11:55 a.m.-12:15 p.m. **Outside Time:** At this time, the children will have free time outside. This is when parents can come to pick up their children. **Parents should check their children's cubbies for newsletters and papers when they leave.** At 12:15, the remaining children will be signed in for the afternoon.

